New Leaf Kinetic Arts

CLINIC APPOINTMENT POLICY

Clinic Policy

Clientele who are late for a scheduled appointment will receive only the time remaining, but are responsible for the full cost of the treatment.

If an appointment is missed and no notice is given **four hours** prior to, clientele will be charged 50% of the cost of their scheduled treatment.

Missed Appointments & Cancellations

When you book an appointment with any of our therapists, that time is set aside for you alone. In exchange, we ask that you keep your promise to us and arrive for your appointment on time. Please understand that Massage Therapists are only paid when they deliver a treatment. Therefore, missed appointments are costly for us and prevent us from providing treatment to other clients.

In the event you are not able to keep your scheduled appointment please contact us by phone at least **4 hours** prior to your appointment. If you are not able to reach your therapist, please leave a message on voicemail. If we do not hear from you within this time frame and you fail to make it to your appointment the clinic policy will be applied.

Date:	Signature: